



MASENO UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC AND STUDENT AFFAIRS

NOTICE TO PROSPECTIVE GRADUANDS PAST COHORTS

Maseno University plans to hold its 25th Graduation ceremony in December 2025. The prospective graduands from the past cohorts (those who failed to graduate with their cohort) should **apply for graduation** and note the following important instructions:

- i. The deadline for application for graduation for the past cohort is **31st May 2025**
- ii. The application for graduation form can be downloaded from the University website www.maseno.ac.ke
- iii. **Duly filled forms should be submitted to** the Office of the Registrar, Academic and Student Affairs Wing "A"
- iv. Each applicant **MUST** sign a book at the office as he/she submits the form.
- v. Past cohort students who apply for graduation have up to **15th July 2025** to engage the respective Deans of Schools.

For any clarifications please visit the Office of Registrar, Academic and Student Affairs, at Maseno Main Campus or email planningssgm@maseno.ac.ke

A handwritten signature in black ink, appearing to read 'Susan Rabare'.

Dr. Susan Rabare (PhD)

FOR: REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

Copy to: Deputy Vice-Chancellor, Academic and Student Affairs
Director, Student Affairs

FOR OFFICIAL USE ONLY

C. Directorate of Student Affairs

I recommend/do not recommend that the applicant may be considered for graduation scheduled for _____ as he/she has no pending case.

Name _____ Sign _____ Date &Stamp _____

D. Dean of School

I have assessed the request for graduation and I recommend/ do not recommend for consideration.

Name _____ Sign _____ Date &Stamp _____

E. Registrar ASA

The student may be considered/not be considered for graduation in _____.

Reason if not considered _____

Name _____ Sign _____ Date/Stamp _____

F. Any Relevant Comment/Remarks

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