



**MASENO UNIVERSITY  
DIRECTORATE OF STUDENT AFFAIRS**

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**From:** SOMU Returning Officers

**Date:** 20<sup>th</sup> September 2023

**To:** ALL STUDENTS

**Ref:** MSU/DSA/EL/87

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**RE: DECLARATION OF POSITIONS IN SOMU FOR THE 2023/2024 ACADEMIC  
YEAR**

Pursuant to Chapter 6 and articles 17,37 and 41 of the amended SOMU constitution, the SOMU Electoral Commission wishes to invite applications for the following positions in SOMU for the 2023/2024 Academic Year.

**STUDENT EXECUTIVE COUNCIL (SEC)**

1. Chairperson and running mate (Vice-Chairperson who shall be of opposite gender). The two shall run on one ticket.
2. Secretary General who shall be Secretary to Council.
3. Treasurer.
4. Member of Council for campuses and learning centers (except Main Campus).
5. Member of Council for persons with special needs (PWD), gender, minorities and cultural heritage who **must be a registered person living with disability**.
6. Member of Council for Games and Entertainment.

**ELECTORAL COLLEGE DELEGATES (ECD)**

The Electoral College is based on University academic programmes, where each college shall elect three delegates who should not all be of the same gender. The elected delegates will constitute an Electoral College that shall elect the seven members of the SEC. **NB:** The Electoral College is dissolved once the SEC is elected and sworn in.


The list of vacant ECD positions is attached.

Nomination forms should be downloaded from the University website, and the duly completed forms returned to the Electoral Commission, based at the Directorate of Student Affairs, on or before **27<sup>th</sup> September 2023, NOT LATER THAN 5.00 p.m.** Applicants in Kisumu and Odera Akang'o Campuses should submit their nomination forms to the Office of the Director, Kisumu Campus, and Director, Odera Akang'o Campus on or before **27<sup>th</sup> September, 2023, NOT LATER THAN 5.00 pm.**



Please note the following TIME LINES:

1. 27<sup>th</sup> September 2023: Submission of nomination forms by 5.00 pm.
- 2: 9<sup>th</sup> October, 2023: Release of list of cleared candidates.
3. 11<sup>th</sup> October, 2023: Receipt of Appeals (if any).
4. 26<sup>th</sup> October 2023: Election of College Delegates between 8:00 am and 2:00pm.
5. 27<sup>th</sup> October 2023: Election of the SEC between 8:00 am and 11: 00 am
6. 30<sup>th</sup> October 2023: Swearing – In at 9.00 am.



.....  
**Prof. David Mutisya Musyimi**  
Returning Officer



.....  
**Dr. Pamela Oloo**  
Deputy Returning Officer

Copy to DVC, ASA

MASENO UNIVERSITY



9001: 2015 CERTIFIED





**3. DEAN OF SCHOOL**

i) Students cumulative grade

A	B	C	D
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ii) Student Cumulative marks

Above 60%  Below 60%

Indicate the Number of Resists the student has to date .....

Comments.....

Sign.....Date and Stamp .....

**4. HOSTELS OFFICER**

a) Indicate whether the student has had any conduct problems in the hostels.

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

b) Indicate whether the student has previously been removed from the Hostels

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Comments .....

Sign.....Date and Stamp .....

**5. SECURITY OFFICER**

i) Has the student been subjected to any disciplinary action in the past?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

ii) Does the student have any pending disciplinary case?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

NOMINEE PROPOSERS

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## **ARTICLE 36: Qualifications for Election to the SEC**

To qualify for election to the SEC, an aspirant must –

- a) Be a citizen of the republic of Kenya;
- b) If seeking a position other than campus chairperson, be nominated by Two hundred and Fifty members whose nominations of the member shall be verified in conformity with Article 71(g);
- c) If seeking the position of Council Secretary for Campuses
  - (i) Be nominated by Two hundred members whose nominations of the member shall be verified in conformity with Article 71(g);
  - (ii) Be a student studying at the respective campus he/she  
Seeks to serve as Campus Chairperson;
- d) Have at least three semesters left for study with a minimum of fourteen units;
- e) Have based on the available grades in the member's transcripts, an average grade of B in the programme being undertaken,
- f) Have completed at least two semesters with a full load of academic study totaling at least fourteen units;

## **ARTICLE 36: Disqualifications for Election to the SEC**

- 1) A member is disqualified for election to the SEC if at the time for election he/she:
  - a) Has ever been suspended from the University and the suspension has not been revoked;
  - b) Is a candidate for the seat of congressional area or entity;
  - c) Is a member of the Electoral Commission of Maseno university;
  - d) Has previously been removed from office for violation of this Constitution;
  - e) Has received more than two warning letters from the University for contravening the provisions governing the student conduct as contained in its Statutes, Regulations, Joining Instructions, or current Students Guide, Handbook on General Information and Conduct on Campus or any subsequent student guides that replace it;
  - f) Has been convicted of a criminal offense by a court of law in the Republic of Kenya or other nation;
  - g) Has received an academic warning within the last two semesters.

## **ARTICLE 10.8: Election Offenses**

- 1) The Electoral Commission shall disqualify a candidate from election for any of the following offenses committed by the candidate him/herself or systematically carried out by his/her election team –
  - i) Rigging/attempting to rig
  - ii) Use of physical force;
  - iii) Intimidation and harassment;
  - iv) Sorcery and magic;
  - v) Bribery;
  - vi) Giving false and malicious information/forgery
  - vii) Mounting campaign posters for any candidate outside places designated for such posters;
  - viii) Verbal abuse;

- ix) Foul language;
- x) Slurs based on ethnicity, religion gender, mode of study;
- xi) Drunkenness and rowdiness;
- xii) Unauthorized vehicular processions inside and outside campus;
- xiii) Campaigning before the official campaign period;
- xiv) Provocative and incendiary attacks on the Statutes, Regulations and Policies of the University;
- xv) Defamation of any member of the University community;
- xvi) Receipt of funding from political parties and interest groups
- xvii) Failure to execute constitutional duties as a delegate upon elections
- xviii) Blackmail

2) If the Electoral Commission convicts a winning candidate of a campaign offense, then it shall declare the seat vacant and call for a by-election.

*Successful delegates who will participate in voting of the Executive Council shall be eligible to an honorarium of Ksh.2000 (two thousand)*

**From the list of proposers please indicate your 2 agents with a tick.**

I certify that the foregoing information is correct. I accept to abide by the Rules and Regulations governing the behavior of duly nominated candidates.

**NAME:** ..... **SIGN (of agent)** ..... **DATE** .....

**NAME**..... **SIGN (of agent)** ..... **DATE** .....

I agree to abide by the Rules and Regulations governing SOMU Election, SOMU Constitution and the University Rules and Regulations.

..... **SIGN** ..... **DATE** .....

**NAME:** ..... *LAST NAME* ..... *FIRST NAME* ..... *MIDDLE NAME* .....

## VETTING BOARD

Indicate whether the student has met all the Election requirements

Yes

No

Cleared

Not cleared

Comments .....

Sign.....Date and Stamp .....

***Keep safe: Wear your mask properly, wash your hands with water and soap or  
sanitize and Keep Social Distance***



**MASENO UNIVERSITY**  
**NOMINATION/ CLEARANCE FORM**  
**SOMU ELECTIONS – ELECTORAL COLLEGE DELEGATES**

NAME:.....  
LAST NAME FIRST NAME MIDDLE NAME

REGISTRATION NUMBER:.....PHONE NO. ....

YEAR OF STUDY: .....

HALL/PLACE OF RESIDENCE:..... Room No.....

PROGRAMME:.....

SIGNATURE:.....

**1. FINANCE OFFICER**

Has the student cleared his/her fees for this Semester?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Comments .....

Sign.....Date and Stamp .....

**2. REGISTRAR ACADEMIC AFFAIRS**

(a) Is the student duly registered for this Semester? (b) Having any Examination misconduct?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

b) Does the student have any re-sits?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

Comments .....

Sign.....Date and Stamp .....

**3. SECURITY OFFICER**

i) Has the student been subjected to any disciplinary action in the past?

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

ii) Does the student have any pending disciplinary case?

Yes

No

NOMINEE PROPOSERS

<b>NAME</b>	<b>REG. NO.</b>	<b>SIGN</b>
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**ARTICLE 17: Qualifications for Election as an Electoral College Delegate**

- 1) A member is qualified for election to the electoral college if at any time for election he/she –
  - a) Is a citizen of the Republic of Kenya;
  - b) Is registered in the electoral college or entity he/she seeks to represent;
  - c) Is nominated by twenty members from within the electoral college or entity, and nominations shall be verified according to the procedures stipulated in Article 62 section 1 subsection g;

## **ARTICLE 18: Disqualification for Election to Electoral College**

- 1) A member is disqualified for election to congress if at any time for election he/she –
  - a) Has been suspended from the University and the suspension has not been reinstated;
  - b) Is a member of the Electoral Commission of Maseno University or the Elections Appeal Committee;
  - c) Has previously been removed from office for violation of this Constitution;
  - d) Has received more than two warning letters from the University for contravening the provisions governing the student conduct as contained in its Statutes, Regulations, Joining Instructions, or current Students Guide, Handbook on General Information and Conduct on Campus or ant subsequent student guides that replace it;
  - e) Has been convicted of a criminal offense by a court of law in the Republic of Kenya or any other nation;
  - f) Has received an academic warning within the last two semesters;
  - g) Is contesting for a positon in the student’s executive council (SEC).

## **ARTICLE 10.8: Election Offenses**

- 1) The Electoral Commission shall disqualify a candidate from election for any of the following offenses committed by the candidate him/herself or systematically carried out by his/her election team –
  - i) Rigging/attempting to rig
  - ii) Use of physical force;
  - iii) Intimidation and harassment;
  - iv) Sorcery and magic;
  - v) Bribery;
  - vi) Giving false and malicious information/forgery
  - vii) Mounting campaign posters for any candidate outside places designated for such posters;
  - viii) Verbal abuse;
  - ix) Foul language;
  - x) Slurs based on ethnicity, religion gender, mode of study;
  - xi) Drunkenness and rowdiness;
  - xii) Unauthorized vehicular processions inside and outside campus;
  - xiii) Campaigning before the official campaign period;
  - xiv) Provocative and incendiary attacks on the Statutes , Regulations and Policies of the University;
  - xv) Defamation of any member of the University community;
  - xvi) Receipt of funding from political parties and interest groups
  - xvii) Failure to take up constitutional duties as a delegate
  - xviii) Blackmail
- 2) If the Electoral Commission convicts a winning candidate of a campaign offense, then it shall declare the seat vacant and call for a by-election.

**From the list of proposers please indicate your 2 agents with a tick.**

I certify that the foregoing information is correct. I accept to abide by the Rules and Regulations governing the behavior of duly nominated candidates. I shall if elected as a delegate be available to participate in the election of SOMU Executive office.

**NAME**.....

**SIGN (of agent)**

**DATE**

**NAME**.....

**SIGN (of agent)**

**DATE**

**VETTING BOARD**

Indicate whether the student has met all the Election requirements

Yes

No

Cleared

Not cleared

Comments .....

Sign.....Date and Stamp .....

***Keep safe: Wear your mask properly, wash your hands with water and soap or sanitize and Keep Social Distance***



## VACANT POSITIONS FOR ELECTORAL COLLEGE DELEGATES

### BACHELORS DEGREE PROGRAMS

<b>SCHOOL OF EDUCATION</b>	<b>15</b>
BEd (Arts with IT)	3
BEd (Science with IT)	3
BEd (Early Childhood Education, with IT)	3
BEd (Special Needs Education with IT)	3
Bed (French with IT) Bed (Music, with IT) Bed (Home Science)	3
<b>SCHOOL OF ARTS AND SOCIAL SCIENCES</b>	<b>42</b>
BA with IT	3
BA (Interior Design with IT)	3
BA (Textile Design and Fashion Merch. With IT)/ BA (Fine Arts with IT)	3
BA (Drama & Theatre Studies /BA (Music with IT)	3
BA (Comm. & media Tech., with IT)	3
BA (Sociology and Anthropology, with IT)	3
BA (Criminology with IT)	3
BA (Theology with IT) BA(Religion with IT)( BA Philosophy with IT)	3
Bachelor of Arts (Psychology with IT)	3
BA (Language and Communication with IT) / BA (French with IT)	3
BA (Literature with IT)	3
BA (History and Archaeology with IT)	3
BA (Kiswahili with IT)	3
BSc (Geography with IT) / BSc (Climate Change with IT)	3
<b>SCHOOL OF BUSINESS AND ECONOMICS</b>	<b>33</b>
Bachelor of Business Administration with IT	3
BA (Economics with IT) /BA Business Studies with IT	3
BSc (Human Resource Management with IT)	3
BSc (Marketing with IT)	3
BSc (Procurement and Supply Management with IT)	3
BSc (Economics and Finance with IT)	3
BSc (Economics and Statistics with IT)	3
BSc (Applied Economics with IT)	3
BSc (Business Entrepreneurship with IT,	3
BSc (Tourism and Travel Mngt. With IT) / BSc (Hotel and inst. Mngt with IT)	3
BSc (Accounting and Finance with IT)	3

<b>SCHOOL OF PHYSICAL AND BIOLOGICAL SCIENCES</b>	<b>12</b>
BSc,with IT	3
BSc (Industrial Chemistry with IT)	3
BSc (Analytical Chemistry with IT)	3
BSc (Physics with IT)	3
<b>SCHOOL OF MATHEMATICS, STATISTICS AND ACTUARIAL SCIENCE</b>	<b>18</b>
BSc (Applied Statistics with IT)	3
BSc (Actuarial Science with IT)	3
BSc (Mathematics and Computer Science with IT)	3
BSc (Mathematics and Economics with IT)	3
BSc (Mathematics and Business Studies with IT)	3
BSc (Mathematical Sciences, with IT)	3
<b>SCHOOL OF COMPUTING AND INFORMATICS</b>	<b>15</b>
BSc (Computer Science)	3
BSc (Information Technology)	3
BSc (Computer Technology)	3
BSc (Information Systems)	3
Bsc (Information and Communication Technology Management)	3
<b>SCHOOL OF AGRICULTURE, FOOD SECURITY AND ENVIRON. SCIE.</b>	<b>12</b>
BSc (Horticulture with IT)/BSc (Agronomy with IT)/ BSc (Soil Science with IT) & BSc (Animal Science with IT)	3
BSc )Agricultural Economics, with IT& Bsc Agribusiness	3
BSc (Fisheries and Aquatic Sci. with IT)/(Aquatic Resource conser. with IT, /BSc (Environmental Science with IT )	3
BSc (Agriculture and Education Ext. with IT)	3
<b>SCHOOL OF PLANNING AND ARCHITECTURE</b>	<b>9</b>
BSc (Geospatial Information Science with IT)	3
BSc (Disaster Management with IT)	3
BA (Urban and Regional Planning with IT)	3
<b>SCHOOL OF DEVELOPMENT AND STRATEGIC STUDIES</b>	<b>9</b>
BA (International Relations and Diplomacy with IT)	3
BA (Development Studies with IT)	3
BA (Political Science, with IT)	3

<b>SCHOOL OF PUBLIC HEALTH AND COMMUNITY DEVELOPMENT</b>	<b>9</b>
BSc (Nutrition and Dietetics with IT) & BSc (Health Records with IT)	3
BSc (Medical Biotechnology with IT)	3
BSc (Public Health with IT)	
<b>SCHOOL OF MEDICINE</b>	<b>9</b>
Bachelor of Medicine & Bachelor of Surgery with IT	3
BSc (Biochemistry with IT)	3
BSc (Medical Laboratory Sciences with IT)	3
<b>SCHOOL OF NURSING</b>	<b>3</b>
BSc (Nursing with IT)	3
<b>SCHOOL OF PHARMACY</b>	<b>3</b>
BSc ( Pharmacy with IT)	3
<b>SCHOOL OF LAW</b>	<b>3</b>
Bachelor of law (LLB) with IT	3
<b>DELEGATES FOR BACHELORS DEGREE PROGRAMS</b>	<b>201</b>
<b>DELEGATES FOR DIPLOMA PROGRAMS</b>	<b>3</b>
<b>DELEGATES FOR CETIFICATES PROGRAMS</b>	<b>3</b>
<b>GRAND TOTAL</b>	<b>207</b>