

14th January, 2022
MSU/ACA/SMG/1



MASENO UNIVERSITY
OFFICE OF THE REGISTRAR – ACADEMIC & STUDENT AFFAIRS

NOTICE TO ALL 1ST YEAR STUDENTS

RE: SIGNING OF NOMINAL ROLL (SEMESTER REGISTRATION), FEE PAYMENT AND REGISTRATION OF COURSES

The Second Semester (2021/2022) Academic Year for First Year students (2021 cohort commenced on 3rd January, 2022. You are **REQUIRED** to attend lectures promptly, sign the nominal roll online (semester registration), pay fees and register for courses.

Students are further required to comply as follows:

1. Signing of nominal roll (semester registration)

All First Year students are expected **sign** the nominal roll from **14th -21st January, 2022** as per clause 1.5.1 of student Handbook which states that, "All students must sign the nominal roll online within first week of every semester. **Failure to which you will be considered to have absconded studies.**

2. Registration of courses and fee payment

All First Year students are also required to register for the courses by **10th February, 2022** as per clause 1.5.2 of the student Information Handbook which states that, "All students must register for the courses/units that they are expected to do examinations in at the end of that semester, within first month of every semester, upon payment of at least 50% of the total fees for that semester. **The system will automatically lock this stage after the stated period elapses."**

Thank you


Mr. Denis Oluoch Oduor

FOR: REGISTRAR, ACADEMIC & STUDENT AFFAIRS

