



MASENO UNIVERSITY

ANNOUNCEMENT

17TH GRADUATION CEREMONY TO BE HELD ON 15TH DECEMBER 2017

Maseno University wishes to inform all students who qualified for conferment of various degrees and award of diplomas and certificates in the 2016/2017 Academic Year, and members of the general public, that the 17th Graduation Ceremony will be held on **Friday, 15th December, 2017**, at the Graduation Square, Siriba Campus from **8.00am**.

The names of prospective graduands have been posted on the University website, <http://www.maseno.ac.ke> as from **14th November, 2017**. Any corrections **MUST** be communicated to the Registrar, Academic and Student Affairs by **17th November, 2017**. Corrections will **NOT** be accepted thereafter.

REGISTRATION

All prospective graduands **MUST** register for graduation through the Students Portal www.maseno.ac.ke by **Monday, 20th November, 2017**.

Only those students who have fully cleared fees will be able to access the portal.

CLEARANCE

1. All qualified candidates **MUST** clear fully with the University by **Monday, 20th November, 2017** in order to receive their certificates after graduation.
2. Certificates will only be issued to those who have cleared and surrendered their graduation attire.

GRADUATION/CONVOCATION GOWN HIRE FEES & INVITATION

The following are mandatory charges for the various categories of graduands:

PhDs: Ksh 7,500/=; Masters: Ksh 6,500/=; Postgraduate Diplomas & Bachelors: Ksh 5,500; Certificates & Diplomas Ksh 5,000/=.

Payments should be made at **Kenya Commercial Bank (KCB), Account Number 1108378056, Luanda** or at any other branch countrywide (**and not Equity Bank as earlier advertised in print media**).

The academic attire will be available for hire between **Monday, 27th November** and **Friday 1st December, 2017** from the offices of the respective Deans of Schools. The form for hiring academic attire should be downloaded from the University website.

Those who fail to return the academic attire by **Monday, 8th January, 2018**, will be required to pay a fine of Kshs.500 (five hundred shillings) per day.

Each graduand will receive two (2) invitation cards. Nobody will be allowed into the Graduation Square without an invitation card.

REHEARSAL & ALUMNI ASSOCIATION

All Graduands **MUST** attend the rehearsal on **Thursday, 14th December, 2017** at the Graduation Square from **10.00am**. All graduates are deemed alumni of Maseno University and are advised to register on the University website. There will be a meeting on **Thursday, 14th December, 2017** at **2.00pm** in the Graduation Square. All alumni are invited to attend.

PUNCTUALITY

All graduands and invited guests **MUST** be seated by **7.45am**.

REGISTRAR, ACADEMIC AND STUDENT AFFAIRS