



# MASENO UNIVERSITY

## OFFICE OF THE REGISTRAR (ACADEMIC & STUDENT AFFAIRS) INTER-CAMPUS TRANSFER FORM

### FOR PRIVATELY SPONSORED STUDENTS (PSSP)

#### a) Student's Details

Names \_\_\_\_\_

Surname

Other names

Adm. No. \_\_\_\_\_ Year of Study \_\_\_\_\_ Semester \_\_\_\_\_

Programme \_\_\_\_\_ School \_\_\_\_\_

Campus Admitted to: \_\_\_\_\_

Campus the students requests to transfer to: \_\_\_\_\_

Indicate reason/s for change of campus \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

#### b) To be completed by the Director of the Campus to which the Student is Admitted

Request Recommended  Request not recommended

Comments \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

#### c) To be completed by the Co-ordinator of the Campus the Student is seeking to Transfer

Request Recommended  Request not recommended

Comments \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

#### d) Registrar (Academic Affairs)

Request Approved/Not Approved

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments \_\_\_\_\_

#### e) Admissions office

New Admission Number \_\_\_\_\_

CC: Student Finance Office, Campuses Involved, Dean of Students (For Continuing students, Student's file