



MASENO UNIVERSITY
OFFICE OF THE REGISTRAR – ACADEMIC & STUDENT AFFAIRS

NOTICE TO ALL FRESHERS (NEW) STUDENTS, 2018

1. YOU ARE REQUIRED TO SEND SOFT COPY OF YOUR PASSPORT SIZE PHOTOGRAPH (COLOURED) TO THE FOLLOWING EMAIL ADDRESS **URGENTLY** systems@maseno.ac.ke (INDICATE YOUR NAME, ADMISSION NUMBER, COUNTY OF ORIGIN AND EMAIL ADDRESS)

2. YOU ARE REMINDED TO SUBMIT THE FOLLOWING DOCUMENTS IN FOUR COPIES ON OR BEFORE REPORTING DAY.
 - a) COMPLETED PERSONAL DETAILS FORM
 - b) COMPLETED DECLARATION FORM
 - c) COMPLETED COMMITMENT FORM
 - d) COMPLETED EMERGENCY FORM
 - e) COMPLETED MEDICAL FORM
 - f) COPY OF NATIONAL IDENTIFICATION CARD (ID) OR BIRTH CERTIFICATE
 - g) ADMISSION LETTER
 - h) KCSE RESULT SLIP

3. THE FOLLOWING DOCUMENTS SHALL BE REQUIRED FOR VERIFICATION ON REPORTING DAY (**3RD SEPTEMBER, 2018**)
 - a. ORIGINAL LETTER OF OFFER
 - b. ORIGINAL CERTIFICATE OR RESULT SLIP
 - c. NATIONAL IDENTIFICATION CARD/BIRTH CERTIFICATE

NOTE: Please regularly check Maseno University website for updates on registration.



Christine A. Achola
REGISTRAR, ACADEMIC & STUDENT AFFAIRS