



# **MASENO UNIVERSITY**

## **NOTICE TO ALL DECEMBER 15, 2017 GRADUATES**

**ALL GRADUATES OF THE 17<sup>TH</sup> CONGREGATION OF DEGREES AND AWARD OF DIPLOMAS AND CERTIFICATES HELD ON 15<sup>TH</sup> DECEMBER, 2017 SHOULD COLLECT THEIR CERTIFICATES AND OFFICIAL TRANSCRIPTS AT THE UNIVERSITY, MAIN CAMPUS IN THE FOLLOWING ORDER:**

### **1. WEDNESDAY 14<sup>TH</sup> FEBRUARY TO FRIDAY 16<sup>TH</sup> FEBRUARY 2018**

- **SCHOOL OF ARTS AND SOCIAL SCIENCES**

### **2. MONDAY 19<sup>TH</sup> FEBRUARY 2018**

- **SCHOOL OF MATHEMATICS, ACTUARIAL AND APPLIED STATISTICS**
- **SCHOOL OF AGRICULTURE AND FOOD SECURITY**

### **3. WEDNESDAY 21<sup>ST</sup> FEBRUARY, 2018**

- **SCHOOL OF PHYSICAL AND BIOLOGICAL SCIENCES**
- **SCHOOL OF PUBLIC HEALTH AND COMMUNITY DEVELOPMENT**

### **4. MONDAY 26<sup>TH</sup> FEBRUARY, 2018**

- **SCHOOL OF DEVELOPMENT AND STRATEGIC STUDIES**
- **SCHOOL OF ENVIRONMENT AND EARTH SCIENCES**

### **5. WEDNESDAY 28<sup>TH</sup> FEBRUARY, TO FRIDAY 2<sup>ND</sup> MARCH, 2018**

- **SCHOOL OF EDUCATION**

### **6. MONDAY 5<sup>TH</sup> MARCH, 2018 TO TUESDAY 6<sup>TH</sup> MARCH, 2018**

- **SCHOOL OF BUSINESS AND ECONOMICS**

### **7. WEDNESDAY 7<sup>TH</sup> MARCH, 2018**

- **SCHOOL OF PLANNING AND ARCHITECTURE**
- **SCHOOL OF COMPUTING AND INFORMATICS**

**THE FOLLOWING WILL BE REQUIRED BEFORE COLLECTION OF  
CERTIFICATES AND TRANSCRIPTS:**

- ✓ ORIGINAL NATIONAL IDENTITY CARD
- ✓ CLEARANCE FORM
- ✓ SURRENDER OF STUDENT IDENTITY CARD
- ✓ NIL BALANCE FROM FINANCE
- ✓ GOWN HIRING FORM/LETTER CONFIRMING NON - ATTENDANCE OF GRADUATION
- ✓ RECEIPT FOR PAYMENT OF GRADUATION FEES FOR THOSE WHO NEVER ATTENDED THE GRADUATION CEREMONY

**ANY CERTIFICATES NOT COLLECTED BY FRIDAY 30<sup>TH</sup>MARCH, 2018 WILL BE  
LIABLE TO A STORAGE CHARGE OF KSH. 1200 PER YEAR OR PART THEREOF.**

**ALL GRADUATES ARE ADVISED TO ADHERE TO THE ABOVE SCHEDULE**

**THE STORAGE CHARGES APPLIES TO ALL PREVIOUS GRADUATES WHO HAVE  
NEVER COLLECTED THEIR CERTIFICATES.**

**FOR FUTHER INFORMATION. KINDLY CONTACT:**

**THE REGISTRAR, ACADEMIC & STUDENT AFFAIRS**

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